

**SCHOOL DISTRICT OF THE CITY OF ROYAL OAK
1123 Lexington Boulevard
BOARD OF EDUCATION
MINUTES OF THE
REGULAR MEETING**

**APRIL 10, 2008
7:00 P.M.**

PRESENT: President Gary Briggs, Vice President Michael Hartman, Secretary Kevin McLogan, Treasurer Daniel Champagne, Trustee Deborah Anderson, Trustee Lisa Bradford and Trustee Christine Hartwig

ALSO PRESENT: Superintendent Thomas Moline, Executive Director Business and Technology Services G. Anders Linell, Executive Director Business and Personnel Services John Schwartz, Executive Director Administrative Services Cheryl Goodgine, visitors and members of the media

ABSENT:

1. Opening of Meeting – Mr. Briggs called the meeting to order at 7:03 p.m.
2. Pledge of Allegiance – The Pledge of Allegiance was given.
3. President’s Comments

3.1 Best of Royal Oak

3.1.1 Oak Ridge Elementary School – SOCCRA Recycling Project

Oak Ridge Principal Zoe Marcus, 4th grade team teachers 4th Mrs. Strong, Mrs. Kazdan, and Mrs. Kosnik, 5th grade teacher Mrs. Fletcher, parent Mrs. Guest and students Sydney Musick, Amie Heitchue, Neil Guest, Emily Mills and Wiley Dressell presented the Oak Ridge green project with a skit. Oak Ridge has been designated as an Oakland County green school and State of Michigan green school. Students are conscious of recycling paper and plastic. Bins provided by SOCCRA are placed in rooms and are picked up by the fourth grade service squad and taken to the custodial area. Students are also participating in the America Recycle Day and have adopted a tiger at the zoo. Parent Kathy Guest was instrumental with Oak Ridge’s green project.

3.2 Reaching Higher Program

Sue Dahlmann, Director of the Reaching Higher Program presented information regarding the program. The program is a nine week leadership human potential course. Jordan Kuchukian, John Stevens, Kayla Broaddus, Madeline Sample, parent Mary Hunt and Kathy Knapp high school counselor, Brian Gordon district physical education and health coordinator all relayed experiences with the program. Students stated many benefits of the program such as it taught them to open up to other people and being honest, students are accepted for who they are and where they have come from in life, accomplishing things that you set your mind to and building confidence.

Mr. Knapp reported there were positive changes in attendance and behavior with the students who were part of the program.

The Reaching Higher Program has had 90 students participate since last spring. The cost is \$250 per child. The grant pays for half of the costs. There is a train the trainer program, which could be utilized.

Mr. Brigg read a resolution that was recited on the March 13. Mr. Keith Kohring middle school teacher was recognized as the Royal Oak Middle School teacher of the year. Mr. Kohring was unable to attend the March 13 meeting and was therefore recognized tonight.

3.3 Board Meeting Calendar Revisions

3.3.1 May 22, 2008 – Conflict w/ Churchill Graduation

There was consensus that the Board meeting scheduled for May 22 will be changed to May 21.

3.3.2 June 12, 2008 - Meeting at Churchill

There was consensus that the Board meeting scheduled for June 12 will be held at Churchill.

3.3.3 April 24, 2008 – Addition of Discussion Meeting beginning at 5:30 p.m.

There was consensus that the April 24 Board Discussion meeting will begin at 5:00 p.m.

3.4 Economic/Budget Update

Mr. Schwartz presented the latest information at the State level. The governor presented her proposal; the Senate also has presented theirs. It is now in the House. It is anticipated that it will pass before the May Revenue Conference and the differences will end up in Conference Committee.

The Senate bill includes the 2x formula. Hold Harmless districts will suffer as they will receive \$71 per pupil increase and lowest foundation districts will

receive \$142. Senate proposal also includes approximately \$20 per student for infrastructure grant. The Tri-County Alliance Proposal provides at least a 1% increase, \$92/\$142 formula and no new programs when funding is unstable. Section 20j is at risk of elimination, for Royal Oak, this accounts for \$1.4 million of our foundation allowance.

Mr. Schwartz clarified other misconceptions regarding school aid. All funding above the base foundation allowance for Hold Harmless districts is provided by local taxpayers. It is not paid by the State of Michigan. Also school district funding is based upon the number of students.

The operating millage rate paid by homeowners in Royal Oak has been reduced steadily since 1995. Expenditures in 1996 was \$62,060,115 and projected for 2009 \$61,450,190. The District will be spending less next year than it did in 1996, without compromising programs.

4. Communications

Mr. McLogan received the following communications:

Zoe Marcus regarding the Leggo Learning at Oak Ridge.

Bob Muller regarding the Nature Society fundraiser.

Realtors Brunch tomorrow morning at the middle school.

Karina Landis regarding Dream Home Expo pictures.

Mary Ann Welch-Campbell regarding school calendar.

Mark Stowers regarding Upton parking lot and drug testing.

Diana Barrer regarding tiles at Addams.

Tina Cardamone regarding tiles at Addams.

Peggy Stratton regarding girls track at the high school.

Brett Tillander regarding participation of Royal Oak students in Optimists competition

Kim Johnson regarding the drug testing.

Michele Moore regarding 7th grade camp.

Mike Stinnett, Kariann Orth and Frank Przybylo instructors of Graphic Communication and Visual Imaging Technology stated the students won 5 out of 10 awards.

Dave Jensen regarding competition for the jazz band receiving first division rating at the regionals.

Keller Elementary two students who won the PTA Reflections are program, Maryn O'Brien and Eve Tyson.

Karina Landis regarding PI day.

Angela Ashburn regarding Matt Metzger placed second in the keyboarding competition in the Business Professionals of America.

Randy Bockmiller employee was selected as Betty Champion Award winner.

Beverly Gay-Photiades presented a \$2,000 scholarship for Model UN.

5. Opportunity for Citizens to Speak

If you would like to address the Board of Education:

Please remain seated and raise your hand. When you are called on by the Board President, please come to the microphone, state your name and address for the record. You will have 3 minutes to address the Board. Please address the Board as a whole and not individually. When you are finished, please sign the sign-in sheet before you return to your seat. If you exceed your 3 minutes the Board President will ask you to please finish your comments, if you need more time you are offered a second opportunity to address the Board at the end of the meeting with an additional 3 minutes. Thank you in advance for your cooperation.

Diana Barrer 727 S. Laurel spoke regarding the tiles from Longfellow.

6. Superintendent's Comments

At this time Dr. Moline requested that item 9.4 Response to Intervention (RTI) be presented.

Dr. Moline reviewed the recently received MEAP scores. Royal Oak has some of the highest percentile in the County and well above the State averages.

Mr. Linell reflected on the Dream Home Expo and pictures of the event were shown. The 10th annual Dream Home Expo had the highest number of vendors participate.

Dr. Moline attended the Royal Oak Model UN advisory board meeting and Mrs. Beverly Gay-Photiades made a donation of \$2,000 scholarship for conferences.

Randy Bockmiller received one of three Betty Campion Awards from Oakland County and will be honored May 8th at Oakland Schools.

Royal Oak High School graduation is Saturday, May 31 at Freedom Hill.

Royal Oak Foundation Golf Tournament is June 23 at Red Run.

7. ***Consent Agenda Item Considerations**

The Consent Agenda items were approved at this time.

8. ***Approval of Minutes of the Regular Meeting of March 13, 2008**

Resolved that the Board of Education of the School District of the City of Royal Oak approve the minutes of the Regular Meeting of March 13, 2008.

9. Personnel/Instruction/Business

9.1 ***Regular Personnel Changes**

RESOLVED that the Board of Education of the School District of the City of Royal Oak hereby approves the following regular personnel changes:

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<u>NAME</u>	<u>POSITION</u>	<u>ACTION</u>	<u>EFFECTIVE DATE</u>
Barbara Snyder	ROMS Teacher	Extension of Leave of Absence	February 19, 2008
Janice Connor	ROMS Teacher	Leave of Absence	February 27, 2008
Jennifer Dugan	Physical Therapist	Leave of Absence	February 11, 2008
Julie Decker	ROMS Teacher	Resignation	June 30, 2008
Diane Alberts	Elementary Teacher	Return from Leave	2008-2009 School Year
Sharon Moscovic	Elementary Teacher	Extension of Leave of Absence	2008-2009 School Year

9.2 *Continuing Education Pay Rates

Resolved that the Board of Education of the School District of the City of Royal Oak approves the Continuing Education rates of pay for the 2007-08 school year as presented.

9.3 *Field Trip Requests

9.3.1 *ROHS – Honors English Language Arts Class

Resolved that the Board of Education of the School District of the City of Royal Oak approves the request for Royal Oak High School Honors English Language Arts Class to Stratford, Ontario, Canada on May 12, 2008.

9.3.2 *ROHS – Robotics Team

Resolved that the Board of Education of the School District of the City of Royal Oak approves the request for Royal Oak High School Robotics Team to Atlanta, Georgia from April 16 - 21, 2008.

9.3.3 *ROHS – Senior Class (date change)

Resolved that the Board of Education of the School District of the City of Royal Oak approves the Sandusky, OH change of date for senior students from May 27, 2008 to May 28, 2008.

9.4 Response to Intervention (RTI) Update

Melinda Stout, Special Ed Director and school psychologists Dr. Meade, Nicole Brannan, Dina Bansen and Jim Kors; and George Guzzio, Oakland Principal presented information on early intervention approaches. Universal screening was

completed in the 2nd grade, utilizing Fall and then Spring data. The outcome using AIMSweb was presented. Intervention tools include SuccessMaker, Fast ForWord and C-Topp 8 week intervention. Ancillary staff will be trained to use these intervention tools and hopefully the general education staff will also utilize these forms of testing for their own students for a greater benefit. Currently the psychologists and interns have been completing the screening and outcomes.

Every student at Oakland was pre-tested before the Fast ForWord Program was implemented. George Guzzio explained how the hard data pin points which students actually need interventions. SuccessMaker is also being utilized.

9.5 *Summer School Offerings

Resolved that the Board of Education of the School District of the City of Royal Oak approves the 2008 Summer School offerings as presented.

9.6 *2007-08 Budget Amendments

9.6.1 *General Fund

2007-08 General Fund Budget Amendment

The General Fund budget for fiscal 2008 has been reviewed and amendments to the budget are recommended. A narrative summary of the significant changes was provided to the Board of Education for their review.

The following is recommended:

Resolved, that the Board of Education of the School District of the City of Royal Oak hereby amends the 2007-08 General Fund Budget by a net increase in revenue of \$776,452 and a net decrease in expenditures of \$415,447 to be allocated as follows:

REVENUE	
Local Sources	\$(285,000)
State Sources	687,928
Federal Sources	123,524
Incoming Transfer and Other Transactions	<u>250,000</u>
Total Revenue Increase	<u>\$776,452</u>
EXPENDITURES	
Instruction	\$(431,552)
Instructional Support	(125,535)
Support Services	235,302
Community Services	(1,336)

Capital Outlay	(24,648)
Outgoing Transfer	<u>(67,678)</u>
Total Expenditure Decrease	<u>\$(415,447)</u>

9.6.2 *Special Education Center Program Fund

Special Education Center Program Budget Amendment

The Special Education Center Program Fund has been reviewed for necessary budget amendments. This review included both revenues and expenditures. These recommended changes include staffing adjustments, tuition charges, and fringe benefit budget adjustments that reflect current rates and staffing levels.

The following is recommended:

The Board hereby amends the 2007-08 Special Education Center Program Fund by a net decrease in budgeted revenue of \$493,275 and a net decrease in budgeted expenditures of \$574,795 to be allocated as follows:

Revenue:

Local	\$ 35,000
State	(136,745)
Incoming Transfer and Other Transactions	<u>(391,530)</u>
Total Revenue Decrease	<u>\$(493,275)</u>

Expenditures:

Instruction	\$(117,934)
Instructional Support	13,630
Support Services	(114,991)
Outgoing Transfer	<u>(355,500)</u>
Total Expenditures Decrease	<u>\$(574,795)</u>

All of which results in approved revenues in the total amount of \$5,129,000 and expenditures in the amount of \$5,183,124.

9.6.3 *Food Service Fund

2007-08 FOOD SERVICE BUDGET AMENDMENT

Resolved, that the Board of Education of the School District of the City of Royal Oak hereby amends the 2007-08 Food Service Fund budget as follows:

Revenue:

Local	\$(114,000)
Federal	19,000
Incoming Transfer	<u>42,250</u>
Total Revenue Decrease	<u>\$ (52,750)</u>

Expenditures:

Support Services	\$ (48,250)
Capital Outlay	<u>2,000</u>
Total Expenditure Decrease	<u>\$ (46,250)</u>

All of which results in approved budgeted revenues and expenditures in the total amount of \$1,146,250.

9.7 *Northwood & Royal Oak Middle School Furniture Purchase Recommendation

Resolved that the Board of Education of the School District of the City of Royal Oak authorizes the purchase of furniture from School Specialty in the amount of \$89,427.06. This purchase is to be funded from the 2005 Bond proceeds in the amount of \$76,110.66, and the Royal Oak Middle School budget in the amount of \$10,267.20, and the General Fund in the amount of \$3,049.20. Purchase utilizes pricing from AEPA and OCSPO bids currently in force. The Board further authorizes the administration to sign necessary documents.

9.8 *Northwood Hazardous Material Removal

Resolved that the Board of Education of the School District of the City of Royal Oak authorizes issuance of a contract to Lakeshore Engineering Services in the amount of \$37,895 with alternates for electrical power of \$4,900 and water of \$1,400. The contract is for pre-Demolition hazardous material removal at Northwood Elementary. The Board further authorizes the administration to sign said contract

9.9 *Payment of Expenditures

Resolved that the Board of Education of the School District of the City of Royal Oak hereby approves expenditures as processed in the amount of \$7,606,405.54 for the period of January 26, 2008 through February 22, 2008.

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Expenses in the amount of \$7,606,405.54 for the period of January 26, 2008 through February 22, 2008 as detailed in the Expenditure Register are presented for approval.

10. Board Action and Non-Action Items

10.1 *Policy First Readings

10.1.1 *Revision of Natural Resources 5050

10.1.2 *Revision of Facility Rentals 5012

10.1.3 *Video Surveillance

10.2 *Board Representative for Oakland Intermediate School District Budget

Mr. Champagne will represent the Board for the Oakland Intermediate School District budget.

There was consensus that the Longfellow fireplace tiles can be continued to follow through with the plan B at Addams (without the Sambo tiles).

11. Opportunity for Citizens to Speak

No one spoke at this time.

12. Board Comments/Liaison Report

Mr. Hartman stated that the district budget in 1996 vs today using the Bureau of Labor Statistics Inflation calculator would have been \$83,000,000 in 1996 using today's dollars.

13. Adjourn to Closed Session – Attorney/Client Privilege

Moved By: Mr. McLogan

Seconded By: Mrs. Anderson

Resolved that the Board of Education of the School District of the City of Royal Oak adjourns to a Closed Session for the purpose of discussing written opinion of legal counsel as is permissible under the Open Meetings Act 15.268, Section 8, Subsection (h).

Roll Call Vote

Mr. Hartman	Yes
Mr. Briggs	Yes
Mr. McLogan	Yes
Mrs. Hartwig	Yes
Mrs. Anderson	Yes
Mr. Champagne	Yes
Mrs. Bradford	Yes

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Motion Carried: Unanimously

The Board adjourned to Closed Session at 9:03 p.m.

- 14. Reconvene – The Board reconvened at 9:48 p.m.
- 15. Adjourn to Closed Session – Personnel Evaluation

Moved By: Mr. McLogan Seconded By: Mrs. Anderson

Resolved that the Board of Education of the School District of the City of Royal Oak adjourns to a Closed Session to consider a personnel evaluation of an employee as is permissible under the Open Meetings Act 15.268, Section 8, Subsection (a).

Roll Call Vote

Mr. Briggs	Yes
Mr. McLogan	Yes
Mrs. Hartwig	Yes
Mrs. Anderson	Yes
Mr. Champagne	Yes
Mrs. Bradford	Yes
Mr. Hartman	Yes

Motion Carried: Unanimously

The Board adjourned to Closed Session at 9:51 p.m.

- 16. Reconvene

The Board reconvened at 10:39 p.m.

- 17. Superintendent's Evaluation

Moved By: Mr. McLogan Seconded By: Mrs. Hartwig

Resolved that the Board of Education of the School District of the City of Royal Oak accepts the superintendent's evaluation as discussed and presented.

Roll Call Vote

Mr. McLogan	Yes
Mrs. Hartwig	Yes
Mrs. Anderson	Yes
Mr. Champagne	Yes
Mrs. Bradford	Yes
Mr. Hartman	Yes
Mr. Briggs	Yes

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Motion Carried: Unanimously

18. Adjournment

The meeting was adjourned at 10:40 p.m.

Respectfully submitted,

Kevin McLogan
Secretary, Board of Education