



# SCHOOL DISTRICT OF THE CITY OF ROYAL OAK

1123 Lexington Blvd., Royal Oak, MI. 48073

www.royaloakschools.com

## BOARD OF EDUCATION SPECIAL MEETING

August 18, 2011 at 6:00 p.m. – Board Room

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### MINUTES

**PRESENT:** President, Gary Briggs; Vice President, Deborah Anderson; Secretary, Treasurer, Michael Hartman; Marty Cardamone; Trustee, Carrie Beerer; Trustee, Lisa Bradford and Trustee, Jeff Brinker

**ALSO PRESENT:** Superintendent, Shawn Lewis-Lakin; Director Churchill Community Education Center, Patrick Wolynski; Administrative Assistant to the Superintendent & Board, Paula Sutterfield, and MASB Consultant, Mary Kerwin

**ABSENT:**

1. **OPENING / CALL TO ORDER** Mr. Briggs called the meeting to order at 6:02 p.m.

2. **OPPORTUNITY FOR CITIZENS TO SPEAK** There were none

3. **OTHER BUSINESS**

3.1. Michigan Association of School Boards (MASB) Board of Directors Nomination

- No Recommendation at this time

3.2. Readmission

Moved by: Mr. Cardamone

Seconded by: Mr. Brinker

RESOLVED, that the Board of Education of the School District of the City of Royal Oak approves the readmission of student # 2010-11-03; as of September 6, 2011.

Roll Call Vote

Mr. Briggs	Yes
Mrs. Anderson	Yes
Mr. Cardamone	Yes
Mr. Hartman	Yes
Mrs. Bradford	Yes
Mrs. Beerer	Yes
Mr. Brinker	Yes

Motion Carried: Unanimously

**4. MASB FACILITATOR**

Mary Kerwin

4.1. Roles & Responsibilities of the Board and Superintendent

Mary Kerwin facilitated discussion on roles, actions and responsibilities of the Board and Superintendent. Reviewing key points and actions for each role in the following areas:

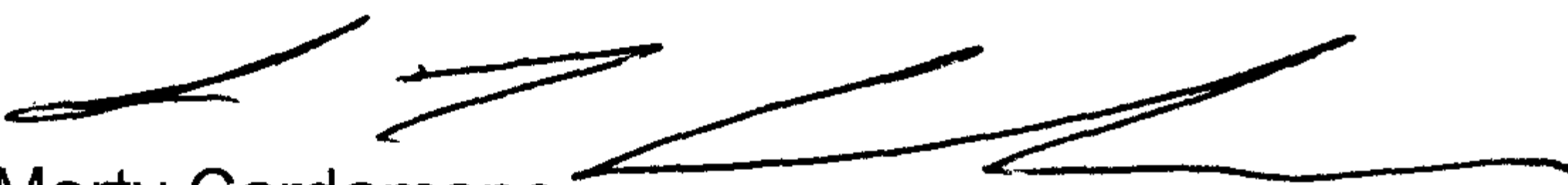
- Goal Setting
- Responsibilities
- Budget
- Curriculum
- Staffing & Appraisal
- Facilities
- Community Relations

Dialogue also included indicators of effective boards and board members, self-evaluation and expectations.

**5. ADJOURNMENT**

President Briggs adjourned the meeting at 9:00 p.m.

Respectfully submitted,



Marty Cardamone  
Secretary, Board of Education